

**THE ALL-GREEK SOCIAL CODE of**  
**THE INTERFRATERNITY COUNCIL**  
**THE PANHELLENIC COUNCIL**  
**THE NATIONAL PAN-HELLENIC COUNCIL**  
**THE MULTI CULTURAL GREEK COUNCIL**

**UNIVERSITY OF CALIFORNIA AT BERKELEY**  
**Amended 05/06/09**

**I. Purpose:**

- A. Create a safer and more responsible environment for the CalGreek Community.
- B. Further assist fraternities and sororities in their efforts to reduce risk for their members and guests.
- C. Hold member organizations accountable for their actions.
- D. Promote fraternity and sorority chapters to host events safely and legally.
- E. Encourage membership in Greek organizations through the promotion of responsibility.
- F. Take proactive actions to ensure the success of the CalGreek Community.

**II. Agreement**

- A. Fraternities and sororities in the IFC, PHC, MCGC, and NPHC councils must comply with the University's Recognition Agreement, Anti-Hazing Statement, and Student Code of Conduct.
- B. Cal Fraternities and Sororities are required to agree to all of their individual International and National rules and regulations, including FIPG policies (as applicable).
- C. The Recognition Agreement and Code of Student Conduct supersede the Social Code.
- D. Each chapter is required to know and abide by all local, state, and federal ordinances and laws.
- E. There will be no mention or illustration of the use of any alcoholic beverage in an advertisement associated with fraternities and sororities. Inappropriate event themes, such as those involving alcohol or other substances, shall not be permitted.
- F. Any activity that incorporates or inherently fosters degrading, demeaning, or inaccurate portrayals of any individual or group based on race, ethnicity, age, gender, sexual orientation, or disability is strictly prohibited.
- G. For any event, there shall be at least one member of the host chapter that organizes the "sober party monitors" and acts as the responsible representative for that chapter during the event.
- H. Adjudication of any alleged violations of the Greek Social Code shall be conducted by the respective council's Judicial Committee, as applicable.
- I. No alcoholic beverages may be purchased with chapter funds, nor may they be purchased on behalf of the chapter by any member or non-member. The purchase or use of bulk quantities or a common source of alcoholic beverages (i.e. kegs, case beer) is prohibited.

**III. Sexual Harassment**

- A. No fraternity or sorority will tolerate or condone any form of sexually abusive behavior on the part of its members, whether physical, mental or emotional. This includes any actions which are demeaning to any person(s), including but not limited to date rape, gang rape, verbal harassment, written expression or publications which diminish the integrity of any person(s).
- B. Chapters found responsible of sexual harassment/assault or any other demeaning act shall immediately be summoned to the Center for Student Conduct and Community Standards.

**IV. Building Code**

- A. This section shall apply only to housed Greek-Lettered Organizations.

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- B. All chapter houses shall meet all local fire and health code standards at any point they are occupied.
- C. All chapters must have emergency numbers for fire, police, and ambulance posted in common areas. General emergency escape routes for the occupants must also be posted in the common areas.
- D. The following regulations must be followed:
  - 1) Fire Protection Equipment
    - a. Fire Alarm System – operational, maintained to current standards [i.e. centrally monitored system, panel in full working order, “smoke detectors” tied to fire alarm control panel (aka – “interconnected”), 110v powered installed in common areas and interior corridors, and working battery or 110v powered “smoke alarms” (not interconnected to the panel) installed in sleeping rooms].
    - b. Fire Sprinkler System – operational and maintained by licensed sprinkler contractor. Monitored by fire alarm panel.
    - c. Hood and Duct – six month service tag up to date. Convert to new UL 300 wet-chemical system before second six month service of calendar year.
    - d. Fire Extinguishers serviced and tagged annually. Each house must have the appropriate number of extinguishers for their facilities, as designated by the Berkeley Fire Department.
  - 2) Exiting
    - a. Exit corridors must be illuminated at all times while building is occupied.
    - b. Buildings must have emergency lighting.
    - c. Exit signs must be illuminated (internally or externally – see fire code for external lighting requirement – 2007 CFC Section 1101.5.1-3).
    - d. Exit and interior fire separation doors must close and latch tightly. Doors must not be blocked open. Hardware must be maintained in operable condition.
    - e. No storage or temporary placement of items in corridors/exit pathways.
    - f. No trip hazards along exit path, e.g. torn carpet, extension cords, etc.
  - 3) General Housekeeping
    - a. No storage under exit stairs
    - b. No debris lying around
    - c. No holes in walls, ceilings, or floors
    - d. Extension cords may only be used for temporary purposes during an event that requires portable equipment – at all other times, keep extension cord use to a minimum.
- E. Exterior portions of a chapter facility must be maintained in accordance with Berkeley City Regulation.

## V. GAMMA

- A. Collectively, all councils shall establish and maintain an organization called GAMMA (Greeks Advocating Mature Management of Alcohol).
- B. GAMMA shall be composed of one individual from each housed chapter in all the councils.
- C. Training shall be held each semester to (re)train the individuals that compose GAMMA. This shall be led by the Risk Management officers, or other designated representatives, of the councils.

## VI. Education

- A. Each of the Co-Chairs of GAMMA (as designated by the executive councils of the respective councils) shall conduct Social Chair training at the start of each semester. Each chapter must send its social chair to the training (other officers, such as president, may attend). The GAMMA Co-chairs will train the social chairs on the Greek Social code and other risk management procedures.
- B. Each chapter must have at least one 45-minute alcohol or substance abuse awareness or educational presentation each semester by an approved education group (i.e. BEARS, TIPS, SHEP) for its members

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and new member/pledges/associates. The chapter must complete the Educational Workshop form and submit it to the GAMMA Co-chairs.

- 1) The form must be submitted by the last day of classes every semester
- 2) Any chapter not in compliance will be placed on Social Probation for the first month of the following semester.
- 3) Chapters not in compliance for two consecutive semesters will be placed on Social probation for the first two months of the following semester.

C. Each chapter shall be required to view the Red Cross Individual Preparedness Video at least once annually. Failing to do so shall result in a suspension of event registration privileges. If the chapter decides to watch the video as a group, at least 80% of members living in the chapter facilities must be present.

## VII. Offsite Events

A. The following rules and regulations are applicable to all housed and non-housed chapters.

B. An Offsite event may be classified as one that does not occur on chapter facilities and encompasses the following criteria:

- 1) An event that does not end by 9:00 pm.
- 2) An event at which alcohol is present.
- 3) An event at which there is amplified sound (ex. Band, DJ, PA system, stereo).

C. The promotion of offsite events must specify whether it is accessible to disabled individuals or not, and include contact information on how an individual can request information or accommodations.

D. We would like to make our events available to everyone in our community, including people who require accessibility accommodations. In order to ensure that your event is accessible you should make a good faith effort:

- 1) Call ahead to ensure that the venue is accessible to accommodate all of your guests;
- 2) Include contact information on invitations or promotional items(ex. "If you have extra/additional needs or accommodations let us know by contacting XX at XX. (Include the social chair's info.);
- 3) Check out the Center for Student Leadership website to find out more information about how to make your event accessible (<http://csl.berkeley.edu>).

E. Events classified as Off-Site at which alcohol is present must use a third party vendor (cash bar) as the source of alcohol. The vendor or security company is responsible for checking for proper identification providing a means of distinguishing individuals 21 years of age or older from those younger than 21, and distributing the alcohol.

- 1) The Chapter shall have a copy of the vendor's liquor license at the time of the event.
- 2) The vendor must provide proof of coverage offered by their liability insurance.

F. Registration

- 1) Events must be approved by the respective officer of the council registering the event.
- 2) All offsite events must be registered at least seven days prior to the scheduled date of the event.

G. Philanthropy and Service Events

- 1) Offsite philanthropy events can occur on any day of the week, but must end by 11:59 pm if on a Sunday, Monday, Tuesday, or Wednesday.
- 2) A security company is not necessary for a philanthropy event unless alcohol is being distributed.

H. Intake, Recruitment and Rush Events

- 1) Alcohol is **STRICTLY PROHIBITED** at any intake, recruitment or rush event as dictated by the University of California Berkeley Recognition Agreement.

I. Off-site events that take place on campus must follow the University dance policy (found at <http://csl.berkeley.edu>)

## VIII. Onsite Events:

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- A. This section applies to housed Greek Letter organizations only.
- B. An onsite event shall be classified as one that occurs on chapter facilities, has 50 or more people in attendance and encompasses the following criteria:
  - 1) An event that does not end by 9 pm.
  - 2) An event at which alcohol is present.
  - 3) An event at which there is amplified sound.
    - a. The only exceptions are an onsite Philanthropy event.
- C. The number of people attending an onsite event shall not exceed the maximum capacity of the facility (determined by the Berkeley Fire Department to be no more than 200). The chapter is responsible for enforcing this maximum occupancy.
- D. All On-site events must end by 1 am.
- E. Philanthropy and Service events
  - 1) Alcohol is strictly prohibited at On-Site philanthropy and service events.
  - 2) Philanthropy and service events must be registered online at [www.CalGreeks.com](http://www.CalGreeks.com) at least one week in advance to the date of the event.
  - 3) Sober Party Monitors are not necessary for On-Site Philanthropy and service events, but it is still mandatory to have chapter officers responsible for the event.

## IX. Disaster Preparedness:

- A. Every fraternity and sorority within the CalGreeks community shall be required to participate in an individual disaster preparedness educational session each year.
  - 1) The Red Cross preparedness training video shall be part of the CalMUSE registration of new members, so that each incoming member is exposed to basic disaster preparedness information.
  - 2) Each chapter shall be required to watch the Red Cross preparedness video each semester as part of the education requirement in Section VI.C.
- B. Each housed chapter shall be required to attend Disaster Preparedness CERT classes.
  - 1) Number of people attending training must be equal to ten percent of the people living within the chapter facilities (ex. If a chapter has 30 residents, three individuals must attend the training).
  - 2) The 10% must be composed of individuals who have not previously attended a CERT class.
  - 3) The 10% of people trained must be living in the chapter facilities for the entire academic year.
- C. The CERT classes will be taught by the Berkeley Fire Department each year.
- D. Each housed chapter is recommended to have a prepared disaster plan.
  - a. The plan should include:
    - 1. Name and contact information of people living within the chapter facilities.
    - 2. Escape plan and a meet-up point in case of disaster.
    - 3. Blueprint of the house with the location of fire extinguishers, emergency food supplies, and other necessary equipment.
  - b. The chapters can contact a council officer for advice and recommendations.
- E. A one dollar fee per member of each housed chapter shall go towards the Disaster Cache fund each semester. (Section VIII of the Cluster Letter of Understanding).

## X. Amendments

- A. The Cal Greek's social code can be amended by an affirmative majority vote from all four of the Greek councils.
- B. A council's appendix to the Calgreeks Social Code can be amended by an affirmative majority vote within the respective council.
- C. The Social Code will be reviewed each fall by the council representatives and the Fraternity and Sorority Life staff members to ensure that it is up to date.

**THE IFC APPENDIX to  
THE ALL-GREEK SOCIAL CODE of  
THE INTERFRATERNITY COUNCIL  
UNIVERSITY OF CALIFORNIA AT BERKELEY  
Amended 05/06/09**

**I: Education**

- A. A chapter may not host any events until its social chair has attended Social Chair Training for the semester.

**II: Offsite Events**

- A. Chapters on onsite probation, wishing to hold an offsite event, must have a pre-event planning meeting with the Vice President of Risk Management, or the Assistant Risk Management officer before they are allowed to register the event.
- B. Invites
  - 1) Can only take place on a Thursday, Friday or Saturday.
  - 2) The guest list must contain:
    - i. Name of chapters and numbers of individuals from that chapter attending.
    - ii. Total number of people attending.
  - 3) Chapters hosting an invite must use a security company or event management company approved by the Interfraternity Council.
  - 4) Transportation to and from the event must be provided by a third party transportation company. The event management company should be able to handle this.
  - 5) A post-event summary of the event must be submitted to the IFC VP of Risk Management at most one week after the date of the event. This includes, but is not limited to, any injuries, damages, unanticipated events, and an evaluation of the management company (to include information regarding the security and transportation).

**III: Onsite Events**

- A. Indoor Entertainment Event Permit
  - 1) In accordance with Berkeley Municipal Code Chapter 13.46, any onsite social event with amplified music that is expected to draw over 50 attendees must apply for, and receive, an Indoor Entertainment Event Permit from the Berkeley Fire Department.
  - 2) Requests for an Indoor Entertainment Event Permit must be submitted to the Berkeley Fire Department, Office of Fire Prevention, at least ten business days before the event.
- B. Alcohol Policy
  - 1) Chapters hosting a social event with alcohol are responsible for compliance with the NIC BYOB policy.
    - a. Guests or members of legal drinking age may only bring alcohol to the event.
    - b. Only persons of legal drinking age may consume or possess alcohol.
    - c. The maximum amount of alcohol allowed at the event is limited to six 12-ounce cans of beer (or four 10-ounce wine coolers) per person of legal drinking age.
    - d. No hard alcohol, liquor, or spirits are permitted.
    - e. No glass containers are permitted.
    - f. An ample supply of nonalcoholic beverages and non-salty foods shall be provided.
    - g. Wristbands must be provided for persons of legal drinking age. These wristbands should be non-removable unless cut.
    - h. Designated members who are of legal drinking age and who are not consuming alcohol should control any bar areas. No alcohol may be distributed from any other area (for example, individuals' rooms in the chapter house.)
  - 2) BYOB Procedures

- a. A wristband should be distributed to a person of legal drinking age upon confirmation of age of legality.
- b. Alcohol must be immediately brought to the bar and exchanged for a ticket stating the brand of alcohol and the number of containers. The ticket should then be given to the event participant who brought the alcohol.
- c. Each time the attendee receives a drink from the bartender; his or her ticket must be punched or marked appropriately. Only one drink per visit to the bar and only those who have a ticket and a wristband may receive a drink.
- d. If a person appears intoxicated or is known to be intoxicated, neither a wristband nor an alcoholic beverage can be given to that person.
- e. Service of alcohol must stop at least one hour before the scheduled ending time. No one should be allowed to leave the event with alcohol, whether it is in an opened or unopened container.
- f. Any alcohol still at the bar at closing time shall stay in a secured location at the event site until the following day, when it may be picked up.

C. Sober Party Monitors

- 1) Each social event shall have at least six (6) sober party monitors. They must be initiated members in the chapter. The sober officer is in charge of coordinating the efforts of the sober party monitors. Their function is to be determined by the chapter.

D. Social Event (Party)

- 1) All social events must comply with the indoor entertainment event permit, alcohol policy, sober party monitors, and guests lists policies set forth above.

2) Registration

- a. The online registration form at [www.calgreeks.com](http://www.calgreeks.com) must be submitted at least two weeks prior to the date of the event. Failing to meet these criteria will nullify the registration, and the event will not be permitted to occur.
- b. If alcohol is present, it must be distributed by a third party vendor who is responsible for ensuring that only individuals of 21 years of age or older are receiving drinks (ex wristbands). The chapter is responsible for enforcing laws regarding no underage drinking. (Social Host Ordinance)
- c. A courtesy notice must be submitted to neighbors informing them of the event, where it will take place, when it will take place, and who to contact in case of emergency at least five days in advanced. A copy of the courtesy notice must be submitted to the Interfraternity Council VP of Risk Management box by the Wednesday before the event.
- d. A diagram of the layout of the party must be submitted to the Interfraternity Council VP of Risk Management Box by the Wednesday before the event. This must have the location of sources of music, alcohol, and approximately how many people are expected to be in each room.
- e. Chapters wishing to host an event of more than 50 people must pass a fire inspection in order to ensure the safety of guests. If a chapter fails to pass an inspection, the event shall not be permitted to occur. The chapter is responsible for coordinating an inspection with the Fire Department at least 10 business days in advance of the proposed event.
  1. Chapters that wish to use decorations for their social event must pass a secondary inspection two days prior to the event (coordinated with the Fire Department). Showing evidence (typically a certification of fire retardency from a licensed applicator) is necessary to pass this second inspection.

2. If there are any violations on the first inspection, a second inspection must take place before the event. If the chapter is still in violation, a clearance will not be issued and the party will not be allowed to occur.
- f. If a chapter is on Social probation, has any outstanding fines, or is otherwise not in good standing with the University, governing council, or Center for Student Leadership, they shall not be permitted to host an event.

### 3) Security

- a. A professional security company must be hired for On-Site social events.
- b. The hired security shall be responsible for performing the following functions:
  1. Enforcing the guest list with the aid of a chapter member.
  2. Distributing wristbands and enforcing drinking laws.
  3. Resolving conflict in a non-violent manner.
  4. Any reasonable function that the chapter asks them to do.
- c. A minimum of four (4) security guards is mandatory for any social event.

### 4) Guest List

- a. A guest list with no more names than 250% of the maximum occupancy (typically 500 names) must be submitted by 3 pm three days prior to the proposed date of the event to the IFC VP of Risk Management.
- b. All guests must show a valid Cal ID.
- c. Any non-UC Berkeley student must be accompanied by a Berkeley student with a valid Cal ID.

### 5) Alcohol Policy

- a. Chapters hosting a social event (party) will be responsible for hiring a third party vendor (e.g. bartender) who is to distribute alcohol in accordance with the BYOB policy. The vendor must be licensed in the state of California.

## E. Social Event (Date Party)

- 1) A Date Party shall be a social event in which each Chapter Member is restricted to inviting one guest. Attendance may not exceed twice the chapter membership.
- 2) Chapters wishing to host a date party must register the event online at [www.calgreeks.com](http://www.calgreeks.com) at least one week before the event.
- 3) All social events must comply with the indoor entertainment event permit, alcohol policy, and sober party monitors policies set forth above.
  - a. A fire inspection will be necessary if more than 50 people are expected to attend and there will be amplified music. See the above indoor entertainment event permit section.
  - b. The BYOB alcohol policy set forth in Article III, Section B above must be followed. It is strongly recommended that a bartender be hired.
  - c. Each social event shall have at least six (6) sober party monitors. They must be initiated members in the chapter.
- 4) All guests to a date party must be accompanied by the fraternity member who invited them. Each fraternity member is only permitted one guest.

## F. Social Event (Exchange)

- 1) An exchange shall be a social event in which guests shall be limited to the members of one fraternity and the members of one other organization.
- 2) Chapters wishing to host an exchange must register the event online at [www.calgreeks.com](http://www.calgreeks.com) at least one week before the event.
- 3) All social events must comply with the indoor entertainment event permit, alcohol policy, and sober party monitors policies set forth above.
  - a. A fire inspection will be necessary if more than 50 people are expected to attend and there will be amplified music. See the above indoor entertainment event permit section.

- b. The BYOB alcohol policy set forth in Article III, Section B: Alcohol Policy must be followed. It is strongly recommended that a bartender be hired.
  - c. Each social event shall have at least six (6) sober party monitors. They must be initiated members in the chapter.
- 4) Attendance to an exchange must be regulated in one of the following two ways:
- a. A guest list may be used. The guest list cannot exceed more than 150% of the chapter membership. All guests shall have their IDs checked against the guest list.
  - b. A physical bid system may be used, where each guest is issued a physical bid unique to the event (such as a ticket or wristband) before the event. The physical bid shall then be used to gain admittance to the exchange.

#### G. Alumni Event

- 1) An Alumni Event shall be a social event whose primary purpose is to sustain or expand alumni involvement with the chapter. Attendance must be limited to alumni, their families, and undergraduate chapter members.
- 2) Chapters wishing to host an Alumni Event must register the event online at [www.calgreeks.com](http://www.calgreeks.com) at least one week before the event.
- 3) Some form of written notification from an Alumni advisor must be received with the registration. He must describe the purpose, intention, and structure of the event (e.g. Alumni dinner: foster relation between undergraduate members and alumni; dinner will be served, etc).
  - a. If alcohol is to be served at an alumni event, the chapter shall be responsible for enforcement of all state laws regarding drinking (no one under the age of 21 shall be permitted to drink alcoholic beverages).
  - b. The alumni signatory and chapter president shall both be held accountable if there is a violation of this law. Both the signatory and president will be found to be in violation of the Social Host Ordinance.
- 4) A fire inspection will be necessary if more than 50 people are expected to attend and there will be amplified music. See the above indoor entertainment event permit section.

#### H. Recruitment Events

- 1) A recruitment event shall be a chapter event whose primary purpose is expanding the membership of the fraternity. These events do not require registration, but must be advertised publicly.
- 2) Chapters on Social Probation may have recruitment events.
- 3) If access to an event must be restricted, the majority of the guests, excluding chapter members, must not already be in a social fraternity.
- 4) Alcohol shall not be permitted at any recruitment event.
- 5) A fire inspection will be necessary if more than 50 people are expected to attend and there will be amplified music. See the above indoor entertainment event permit section.

- I. IFC GAMMA shall be allowed to do walk-through inspections of on-site social events without any hindrance to make sure that rules and regulations are being followed appropriately.